

Subject: Fwd: Confirmation of Trolley Service for November 21, 2015
From: Lorena Parker <lparker@sanpedrobid.com>
Date: 11/21/2015 01:44 PM
To: Veronica Cendejas <veronica.cendejas@mvtransit.com>, Brenda Plascencia <brenda.plascencia@mvtransit.com>, Cheryl Rogers <cheryl.rogers@mvtransit.com>
CC: eric eisenberg <ericeoban@gmail.com>

Veronica,

It was reassuring speaking to you this morning regarding today's trolley #2 service. As we discussed, there is no room for error in this trolley service today.

Can you please have driver confirm with you that all is well after he drops off all the passengers? I want to make sure it all ran smoothly.

Best regards,

Lorena Parker
Executive Director
**San Pedro Historic Waterfront
Business Improvement District**
390 W. 7th Street | San Pedro, CA 90731
T 310.832.2183 | F 310.832.0685
lparker@sanpedrobid.com
www.sanpedrobid.com

----- Forwarded message -----

From: **Lorena Parker** <lparker@sanpedrobid.com>
Date: Mon, Nov 16, 2015 at 2:47 PM
Subject: Trolley Service for November 21, 2015
To: Veronica Cendejas <veronica.cendejas@mvtransit.com>, Brenda Plascencia <brenda.plascencia@mvtransit.com>, Cheryl Rogers <cheryl.rogers@mvtransit.com>

Veronica,

I hope this email can clarify the plan for the trolleys this Saturday, November 21st.

Trolley #1 - Will run the usual shift from 12:00pm to 6:00pm

Trolley #2 - Hours: 3:00pm to 7:00pm. Report to the Doubletree Hotel at 3:00pm at 2800 Via Cabrillo-Marina, San Pedro, CA 90731. Passengers will board at 3:30pm. Passengers will be dropped off at Crafted. - The trolley should go back to the Doubletree to check for more passengers one more time.

When the trolley completes two trips, it can join the other trolley for the remainder of the shift. Passengers will NOT need a ride back to the Doubletree Hotel.

*****IF ANY OF THESE INSTRUCTIONS MAY NOT BE CLEAR TO THE DRIVER, PLEASE NOTIFY ME IMMEDIATELY. THIS IS A VIP TROLLEY ROUTE AND I WANT TO MAKE SURE IT RUNS SMOOTHLY.

PLEASE CALL MY CELL PHONE IF YOU HAVE ANY QUESTIONS.
[818-970-6084](tel:818-970-6084).

Thank you.

Lorena Parker
Executive Director
**San Pedro Historic Waterfront
Business Improvement District**
390 W. 7th Street | San Pedro, CA 90731
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)
Lparker@sanpedrobid.com
www.sanpedrobid.com